

**CHATTAHOOCHEE RUN HOMEOWNERS ASSOCIATION, INC.
REQUEST FOR MODIFICATION REVIEW**

Name _____

Date _____

Address _____

Home

Phone _____

City/State/Zip _____

Office

Phone _____

Email (Please print neatly and clearly) _____

Address _____

Please provide the Covenants Committee with all information necessary to evaluate the request thoroughly and quickly. Requests must include, without limitation, the following information: site plan (including all dimensions), color chips (if applicable), detailed description of request, list of materials, pictures (if applicable), and any other information as specifically required below or as required by the Design Guidelines approved for the community.

Description of Modification Requested:

Estimated Start Date _____

Estimated Completion Date _____

*****Please allow up to sixty (60) days to receive an approval or denial from the Covenants Committee*****

Acknowledgment of Adjacent Homeowners (**all homeowners sharing common boundary line**): This acknowledgement will be considered by the Covenants Committee but will not be binding upon the Covenants Committee. No application will be considered unless this section is completed.

Signature _____ Lot (____) Approve (____) Disapprove (____)

Signature _____ Lot (____) Approve (____) Disapprove (____)

Signature _____ Lot (____) Approve (____) Disapprove (____)

Under each of the most common headings below, all the items listed must be submitted. Please refer to the Guidelines for other necessary information required for modifications such as detached structures, outdoor play equipment, pools, tennis courts, etc.:

____ **Patio or Walkway**

____ Lot survey denoting location

____ List of materials to be used

____ **Exterior Decorative Objects, Front Porch Flower Pots, Lighting, Etc.**

____ Description of object _____

____ Location and picture or sketch of object _____

_____ **Garden Plot**

- _____ Location and size of garden
- _____ Type of plants to be grown

_____ **Play Houses**

- _____ Location (must have minimum visual impact on adjacent properties)
- _____ Size and Sketch (limited to an area not to exceed 100 square feet)
- _____ Materials (in most cases, material used **must** match existing materials of home)

_____ **Private Pool (above ground pools are not permitted)**

- _____ Picture or drawing of pool type.
- _____ Dimensions (maximum size 1,000 square ft.)
- _____ Color (must be blue or white).
- _____ Site plan denoting location.
- _____ Type of lighting source.
- _____ Landscape plan

_____ **Fencing**

- _____ Picture or drawing of fence type.
- _____ Dimensions (maximum height may not exceed 6 feet; maximum span between posts shall be ten feet; minimum post size shall be 4x4 inched; must have two 2x8 inch rails or three 2x6 inch horizontal rails per section).
- _____ Color (must be natural or painted to match exterior color).
- _____ Site plan denoting location (fence may not be located closer to any street than rear edge of home. On corner lot, fence may not be closer to side street than building line of house. Please use copy of survey from your closing package).
- _____ Crossbeam structure must not be visible from any street (must face inside toward yard).
- _____ Materials (must be cedar, cypress, vinyl, or No. 2 grade or better pressure-treated pine).
- _____ All nails, screws or fasteners shall be aluminum or hot-dipped galvanized.
- _____ If fence is solid privacy type, all posts shall be anchored in concrete.

_____ **Exterior Landscaping and Maintenance**

- _____ Landscape plan denoting plant material and location

_____ **Deck/Porch**

- _____ Picture or Drawing (deck must match any existing deck).
- _____ Dimensions
- _____ Color (must be natural or painted to match exterior color of home).
- _____ Site plan denoting location (in most cases may not extend past sides of home).
- _____ Materials (must be cedar, cypress or No. 2 grade or better pressure-treated pine).

_____ **Exterior Building Alterations**

Paint (Submit only if other than original paint color)

- _____ Color and address of home in our neighborhood with the desired color
- _____ Color of siding
- _____ Color of shutters
- _____ Color of trim
- _____ Color of garage doors
- _____ Color of front door
- _____ Photograph of your home plus homes on either side (in most cases adjacent homes cannot be painted the same colors).

Storm Windows/Doors

- _____ Picture or drawing of all windows/doors on which storm windows/doors will be installed.
- _____ Picture depicting style of storm window/door to be installed.
- _____ Color (window/door trim must be baked enamel and color must be compatible with primary and trim colors).

Building Additions

- _____ Location of addition and size of lot.
- _____ Size, color, and detailed architectural drawing of addition.
- _____ Materials (material used **must** match existing materials of home).
- _____ Building permit (if required).

Note: I understand and agree that no work on this request shall commence until written approval of the Covenants Committee has been received by me. I represent and warrant that the requested changes strictly conform to the community Design Guidelines and that these changes shall be made in strict conformance with the Design Guidelines. I understand that I am responsible for complying with all city and county regulations. Neither John Wieland Homes and Neighborhoods, Inc., the Association Board of Directors, the Association Advisory Committee or the Association Covenants Committee nor their respective members, Secretary, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgment, negligence or non-feasance, arising out of any action with respect to any submission. The Architectural Review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Owner's Signature _____
 Date _____

Please include (if applicable) all color samples, dimensions, locations and descriptions with your completed application and mail to:

Community Management Associates, Inc
 1465 Northside Drive
 Suite 128
 Atlanta, GA 30318

FOR COVENANTS COMMITTEE USE

Approved By: _____
 Covenants Committee/ Members

Date Received _____

Date Approved _____ Not Approved _____

Comments:

Post-Completion Inspection Date:

Inspected by:

Approved after inspection? Circle either YES or NO

In "NO", what is the plan for remedy? (Who, What, By When?):

RE-Inspection Date:

RE-Inspected by:

Outcome of RE-Inspection: